

**OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE AND
OVERVIEW AND SCRUTINY COMMITTEES**

CURRENT WORK PROGRAMME 2014/2015

Please note that the work programme is a 'live' document and subject to change at short notice.

The information in this work programme is subject to approval at the meeting of the Committee on 23 June 2014

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
23 June 2014	Consideration of Scrutiny Review Requests	To consider submitted scrutiny review requests and to decide upon which requests should be taken forward.	The Committee needs to plan its work and that of the Overview and Scrutiny Committees	Kevin Jacob
	Executive Forward Programme	Standing item	To enable the Committee to have foresight of upcoming Executive Decisions	Democratic Services
	Balanced Scorecard Monthly Report	To consider monthly Performance Management Information	Standard Item	Andrew Moulton

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
28 July 2014	Balanced Scorecard Monthly Report	To consider monthly Performance Management Information	Standard Item	Andrew Moulton
	Executive Forward Programme	Standing item	To enable the Committee to have foresight of upcoming Executive Decisions	Democratic Services
	Reports from Chairman of Overview and Scrutiny Committees/Work Programme	Standing Item	To enable coordination between the Committee and the Committees.	Committees Chairmen

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
13 October 2014	Balanced Scorecard Monthly Report	To consider monthly Performance Management Information	Standard Item	Andrew Moulton
	Executive Forward Programme	Standing item	To enable the Committee to have foresight of upcoming Executive Decisions	Democratic Services
	Reports from Chairman of Overview and Scrutiny Committees/Work Programme	Standing Item	To enable coordination between the Committee and the Committees.	Committees Chairmen

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
24 November 2014	Balanced Scorecard Monthly Report	To consider monthly Performance Management Information	Standard Item	Andrew Moulton
	Executive Forward Programme	Standing item	To enable the Committee to have foresight of upcoming Executive Decisions	Democratic Services
	Reports from Chairman of Overview and Scrutiny Committees/Work Programme	Standing Item	To enable coordination between the Committee and the Committees.	Committees Chairman

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
26 January 2015	Balanced Scorecard Monthly Report	To consider monthly Performance Management Information	Standard Item	Andrew Moulton
	Executive Forward Programme	Standing item	To enable the Committee to have foresight of upcoming Executive Decisions	Democratic Services
	Reports from Chairman of Overview and Scrutiny Committees/Work Programme	Standing Item	To enable coordination between the Committee and the Committees.	Committees Chairman

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
24 March 2015	Balanced Scorecard Monthly Report	To consider monthly Performance Management Information	Standard Item	Andrew Moulton
	Executive Forward Programme	Standing item	To enable the Committee to have foresight of upcoming Executive Decisions	Democratic Services
	Overview and Scrutiny Management Committee and Overview and Scrutiny Committees Annual Reports	Standing Item	Required by the Constitution	Democratic Services
	Reports from Chairman of Overview and Scrutiny Committees /Work Programme	Standing Item	To enable coordination between the Committee and the Committees.	Committees Chairmen

**CHILDREN'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE
WORK PROGRAMME**

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
7 July 2014	Children's Social Care Annual Report	To receive the Annual Children's Social Care Report	To inform the Committee	Head of Safeguarding and Social Care
	Annual Report of Corporate Parenting Board	To receive the annual report of the Corporate Parenting Board	To monitor the implementation of the recommendations of the Looked After Children Review	Judith Ramsden/ Head of Safeguarding and Social Care
	Update on Children and Families Bill	To receive and update on the plans for the implementation of the provisions in the Bill	To inform the Committee	Director of Children's Services
	Implications of the changes to the assessment of pupils	To receive a report giving details of the new changes to the assessment process	To inform the Committee	Head of Learning & Achievement

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
	National and Local Performance Indicators	To receive an update and monitor Children's Services performance measured by local and national indicators	Standing Item To enable the Committee to assess performance and identify areas of concern	Children's Services Performance & Information Team
	School Performance Indicators and Ofsted reports, School Improvement	To receive information on schools' performance, and to review recent Ofsted Reports	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning & Achievement
	Children's Services O and S Panel Forward Programme	To consider the forward programme of the Panel	Standing Item	Democratic Services
29 Sept 2014	Progression of 16 plus pupils	To receive an update report on how pupils progress after the age of 16 including details of the number of apprentices	A report following a request at a previous meeting	Head of Learning & Achievement
	Annual Report of Wokingham Safeguarding Children Board	To consider the Wokingham Local Safeguarding Children Board's (WSCB) Annual Report	To monitor the work of the WSCB	Children's Services /WSCB

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
	Narrowing the Gap	To receive a report on the progress made on Narrowing the Gap in the performance of pupils on receipt of Pupil Premium Grant	Follow up on recommendation in the Ofsted report	Head of Learning & Achievement
	National and Local Performance Indicators	To receive an update and monitor Children's Services performance measured by local and national indicators	Standing Item To enable the Committee to assess performance and identify areas of concern	Children's Services Performance & Information Team
	School Performance Indicators and Ofsted reports, School Improvement	To receive information on schools' performance, and to review recent Ofsted Reports	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning & Achievement
	Children's Services O and S Panel Forward Programme	To consider the forward programme of the Panel	Standing Item	Democratic Services
3 Nov 2014	Review of the Effectiveness of Governing Bodies - Monitoring	To receive a monitoring report on the implementation of the approved recommendations the Report on the review of the Effectiveness of Governing Bodies -	To monitor implementation of the Review recommendations	Head of Learning & Achievement

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	National and Local Performance Indicators	To receive an update and monitor Children's Services performance measured by local and national indicators	Standing Item To enable the Committee to assess performance and identify areas of concern	Children's Services Performance & Information Team
	School Performance Indicators and Ofsted reports, School Improvement	To receive information on schools' performance, and to review recent Ofsted Reports	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning & Achievement
	Children's Services O and S Panel Forward Programme	To consider the forward programme of the Panel	Standing Item	Democratic Services
13 January 2015	National and Local Performance Indicators	To receive an update and monitor Children's Services performance measured by local and national indicators	Standing Item To enable the Committee to assess performance and identify areas of concern	Children's Services Performance & Information Team

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
	School Performance Indicators and Ofsted reports, School Improvement	To receive information on schools' performance, and to review recent Ofsted Reports	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning & Achievement
	Children's Services O and S Panel Forward Programme	To consider the forward programme of the Panel	Standing Item	Democratic Services
2 March 2015	National and Local Performance Indicators	To receive an update and monitor Children's Services performance measured by local and national indicators	Standing Item To enable the Committee to assess performance and identify areas of concern	Children's Services Performance & Information Team
	School Performance Indicators and Ofsted reports, School Improvement	To receive information on schools' performance, and to review recent Ofsted Reports	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning & Achievement

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
	Children's Services O and S Panel Forward Programme	To consider the forward programme of the Panel	Standing Item	Democratic Services

COMMUNITY PARTNERSHIPS OVERVIEW AND SCRUTINY COMMITTEE

Work Programme from January 2014

Please note that the work programme is a 'live' document and subject to change at short notice.

The information in this work programme is subject to approval at the Committee meeting scheduled for 27 February 2014.

The order in which items are listed at this stage may not reflect the order they subsequently appear on the agenda / are dealt with at the scrutiny meeting.

All Meetings start at 7pm in the Civic Offices, Shute End, Wokingham, unless otherwise stated.

COMMUNITY PARTNERSHIPS
OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
30 June 2014	Adult Social Care Task & Finish Group – Update	To consider the implementation of any agreed recommendations after a period of 12 months to ensure continuity and obtain assurance that agreed recommendations are implemented.	Recommendation from the Task and Finish Group.	Teresa Bell
1 Sept 2014	Armed Forces Community Covenant	To receive an update	Update requested by the Chairman	Requested by the Chairman
TBC	Personal Budgets.	Previous reviews undertaken of “Putting People First” in 2009 and Adult Social Care (2013) have looked at some aspects of this topic.	Referred to the Committee by the OSMC	TBC
	Work Opportunities for People with Learning Difficulties and Mental Health Issues.	OSMC suggested that the Council should lead by example and find innovative but legal ways of encouraging the employment of people with learning difficulties and mental health problems.	Referred to the Committee by the OSMC	TBC

TBC	Fairer Contributions - Changes to Charges for Adult Social Care	Executive item currently on hold on the Executive Forward Programme. OSMC had previously expressed an interest in the item and wanted to consider the draft Executive report or receive a briefing prior to an Executive decision.	Referred to the Committee by the OSMC	TBC
TBC	Older Persons Housing Strategy	Executive item currently on hold on the Executive Forward Programme. OSMC had previously expressed an interest in the item and wanted to consider the draft Executive report or receive a briefing prior to an Executive decision.	Referred to the Committee by the OSMC	Brian Grady

CORPORATE SERVICES OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
2 July 2014	Road Closures due to flooding (advance warning signs)	To receive information as to why advance warning signs were not displayed around the Borough during the recent bad weather	Requested by the Committee	Matt Davey
	Work Programme	To consider the work programme for the committee for 2014/15	Standing item	Democratic Services
8 September 2014	Burials Provision Update	To receive an update	Annual Report	Neil Carr
	Work Programme	To consider the work programme for the committee for 2014/15	Standing item	Democratic Services
10 November 2014	Work Programme	To consider the work programme for the committee for 2014/15	Standing item	Democratic Services

14 January 2015	Work Programme	To consider the work programme for the committee for 2014/15	Standing item	Democratic Services
10 March 2015	Work Programme	To consider the work programme for the committee for 2014/15	Standing item	Democratic Services

**POTENTIAL ITEMS FOR REVIEW REFERRED FROM THE OVERVIEW AND SCRUTINY
MANAGEMENT COMMITTEE for 2014/15**

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
TBC	Proposals for Amenity Vehicle Provision	To receive information on the proposals for amenity vehicle provision in the Borough	Referred to the Committee by the OSMC	Peter Baveystock

HEALTH OVERVIEW AND SCRUTINY COMMITTEE

Work Programme 2014/15 from July 2014

Please note that the work programme is a 'live' document and subject to change at short notice.

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All Meetings start at 7pm in the Civic Offices, Shute End, Wokingham, unless otherwise stated.

DATE OF MEETING	ITEMS	PURPOSE OF REPORT AND REASON FOR CONSIDERATION	REPORTING OFFICER AND OFFICER CONTACT	COUNCIL PRIORITY/ UNDERPINNING PRINCIPLE	COMMENTS
Monday 14 July 2014	Update on Cancer Services and cancer pathways	To receive an update on cancer services and cancer pathways	CCG/Royal Berkshire NHS Foundation Trust (RBH)	Look after the vulnerable Improve health, wellbeing and quality of life	
	Update on NHS Health Checks	To receive progress update on implementation of NHS Health Checks in Wokingham Borough	Darrell Gale, Consultant in Public Health	Look after the vulnerable Improve health, wellbeing and quality of life	
	CQC Survey of adult inpatients	To receive the CQC Survey of adult patients		Look after the vulnerable Improve health, wellbeing and quality of life	
	Adult Safeguarding Annual Report 2012/13	General update and review of the Annual Report	Sarah O'Connor, Head of Safeguarding	Look after the vulnerable Improve health, wellbeing and quality of life	
	Update from Health and Wellbeing Board	To inform HOSC of the work of the HWB	Chairman Health & Wellbeing Board	Look after the vulnerable Improve health, wellbeing and	

DATE OF MEETING	ITEMS	PURPOSE OF REPORT AND REASON FOR CONSIDERATION	REPORTING OFFICER AND OFFICER CONTACT	COUNCIL PRIORITY/ UNDERPINNING PRINCIPLE	COMMENTS
				quality of life	
	Performance Outcomes Report	To monitor performance	CCG	Improve health, wellbeing and quality of life	
	Health Consultation Report	Standing item	Democratic Services	Improve health, wellbeing and quality of life	
	Healthwatch update	Standing item	Democratic Services	Look after the vulnerable Improve health, wellbeing and quality of life	

DATE OF MEETING	ITEMS	PURPOSE OF REPORT AND REASON FOR CONSIDERATION	REPORTING OFFICER AND OFFICER CONTACT	COUNCIL PRIORITY/ UNDERPINNING PRINCIPLE	COMMENTS
Wednesday 10 September 2014	Update on Strategic Development Locations and Primary Care Facilities	To receive information on ensuring the provision of appropriate primary care facilities within the forthcoming Strategic Development Locations	NHS England/ Public Health	Ensure strong sustainable communities that are vibrant and supported by well-designed development Look after the vulnerable Improve health, wellbeing and quality of life	
	Update on RBH – (from CCG as commissioners)	To receive an update from commissioners on the main acute trust serving Wokingham residents	CCG	Look after the vulnerable Improve health, wellbeing and quality of life	
	Performance Outcomes Report	To monitor performance	CCG	Improve health, wellbeing and quality of life	
	Health Consultation Report	Standing item	Democratic Services	Improve health, wellbeing and quality of life	
	Healthwatch update	Standing item	Democratic Services	Look after the vulnerable	

DATE OF MEETING	ITEMS	PURPOSE OF REPORT AND REASON FOR CONSIDERATION	REPORTING OFFICER AND OFFICER CONTACT	COUNCIL PRIORITY/ UNDERPINNING PRINCIPLE	COMMENTS
				Improve health, wellbeing and quality of life	
	Work Programme	Standing item	Democratic Services		

DATE OF MEETING	ITEMS	PURPOSE OF REPORT AND REASON FOR CONSIDERATION	REPORTING OFFICER AND OFFICER CONTACT	COUNCIL PRIORITY/ UNDERPINNING PRINCIPLE	COMMENTS
Tuesday 18 November 2014	Increased A&E attendance of Wokingham residents aged in their 40s-60s	To receive an update on increasing A&E attendance of Wokingham residents aged in their 40s-60s.	RBH/CCG/Public Health	Look after the vulnerable Improve health, wellbeing and quality of life	
	Preparedness for obligations of the Care Bill	To seek assurance regarding the Council's preparedness for meeting the obligations of the Care Bill (assuming Royal Assent)	Director Health and Wellbeing/ Head of Adult Social Care	Look after the vulnerable Improve health, wellbeing and quality of life	
	Update from Health and Wellbeing Board	To inform HOSC of the work of the HWB	Chairman Health & Wellbeing Board	Look after the vulnerable Improve health, wellbeing and quality of life	
	Performance Outcomes Report	To monitor performance	CCG	Improve health, wellbeing and quality of life	
	Health Consultation Report	Standing item	Democratic Services	Improve health, wellbeing and quality of life	
	Healthwatch update	Standing item	Democratic Services	Look after the vulnerable	

DATE OF MEETING	ITEMS	PURPOSE OF REPORT AND REASON FOR CONSIDERATION	REPORTING OFFICER AND OFFICER CONTACT	COUNCIL PRIORITY/ UNDERPINNING PRINCIPLE	COMMENTS
				Improve health, wellbeing and quality of life	
	Work Programme	Standing item	Democratic Services		

DATE OF MEETING	ITEMS	PURPOSE OF REPORT AND REASON FOR CONSIDERATION	REPORTING OFFICER AND OFFICER CONTACT	COUNCIL PRIORITY/ UNDERPINNING PRINCIPLE	COMMENTS
Monday 19 January 2015	Update on RBH	To receive a general update on performance, patient satisfaction and any issues identified in the CQC inspection (March 2014)	RBH	Look after the vulnerable Improve health, wellbeing and quality of life	
	Workforce use – increased use of nurses and patients’ views	To receive information on increasing use of nurses	CCG/Healthwatch	Look after the vulnerable Improve health, wellbeing and quality of life	
	Performance Outcomes Report	To monitor performance	CCG	Improve health, wellbeing and quality of life	
	Health Consultation Report	Standing item	Democratic Services	Improve health, wellbeing and quality of life	
	Healthwatch update	Standing item	Democratic Services	Look after the vulnerable Improve health, wellbeing and quality of life	
	Work Programme	Standing item	Democratic Services		

DATE OF MEETING	ITEMS	PURPOSE OF REPORT AND REASON FOR CONSIDERATION	REPORTING OFFICER AND OFFICER CONTACT	COUNCIL PRIORITY/ UNDERPINNING PRINCIPLE	COMMENTS
Monday 23 March 2015	Update on implementation of Better Care Fund Plan (particularly integration of short term care)	To update the Committee on progress being made	Adult Social Care / CCG	Look after the vulnerable Improve health, wellbeing and quality of life	
	Update from Health and Wellbeing Board	To inform HOSC of the work of the HWB	Chairman Health & Wellbeing Board	Look after the vulnerable Improve health, wellbeing and quality of life	
	Draft Work Programme 2015/16	To consider the Committee's draft Work Programme for 2015/16	Democratic Services		
	Healthwatch Wokingham Borough Annual Report	To receive the annual report of Healthwatch Wokingham Borough	Healthwatch Wokingham Borough	Look after the vulnerable Improve health, wellbeing and quality of life	
	Performance Outcomes Report	To monitor performance	CCG	Improve health, wellbeing and quality of life	

DATE OF MEETING	ITEMS	PURPOSE OF REPORT AND REASON FOR CONSIDERATION	REPORTING OFFICER AND OFFICER CONTACT	COUNCIL PRIORITY/ UNDERPINNING PRINCIPLE	COMMENTS
	Health Consultation Report	Standing item	Democratic Services	Improve health, wellbeing and quality of life	

Currently unscheduled topics:

- Draft Quality Accounts
 - Berkshire Healthcare NHS Foundation Trust
 - Royal Berkshire Hospital NHS Foundation Trust
 - South Central Ambulance NHS Foundation Trust
- Ambulance queuing and bed blocking
- CCG Funding allocation
- Access to cataract services

Possible topics for 2015/16:

- Berkshire Public Health Agreement
- Sexual health contract procurement look back (for early 2015/16)
- Health Protection Arrangements

Possible referrals to Children's Services Overview and Scrutiny Committee/ joint working

- School nursing – involving internal and external partners
- 0-5 health offer (health visiting service) – late 2015/16?



**WOKINGHAM
BOROUGH COUNCIL**

OVERVIEW AND SCRUTINY – WORK PROGRAMME SUGGESTION FORM

I would like to suggest a Scrutiny or Policy Review item for the Overview and Scrutiny Management Committee's next work programme.

Name Keith Malvern

I would like to suggest that the following matter is reviewed:

The effect of pollution on public health and wellbeing in Wokingham Borough.

Public Health England recently reported recently (10th April) on local mortality associated with particulate air pollution. In the case of the Wokingham Unitary Authority area it gives a figure of 5.7% as the percentage of deaths attributable to long term exposure to pollution.

Do these figures match any local data? And if they do what can be done to reduce the level of pollution, particularly that caused by motor vehicles?

Reasons for suggestion:

The Council has underpinning principles of :

Improving Health, Wellbeing and quality of life
Tackling traffic congestion in specific areas of the Borough is a priority

As far as I am aware this report from Public Health England provides new information and this review could provide the baseline for future (yearly?) reviews of mortality data and the levels of particulate pollution.

If this led to reduced levels of pollution this could lead to a healthier environment in the Borough

Please consider:

- Why should there be a review on this?
- Any linkages with the Council's Vision, Priorities and Underpinning Principles – you can find these at <http://www.wokingham.gov.uk/council/decisions/vision/>
- What benefits would there be to residents?

Are there any specific aspects of the issue you would like scrutiny to focus upon or supporting evidence?

As much of the pollution could be laid at the door of traffic and as this information may be easier to establish I would suggest that traffic counts and pollution levels should be analysed on the major routes in the Borough. This also needs to be seen over time – how has traffic increased and have more modern engines had an impact on pollution. Also projections should be made of

Please consider:

- What evidence is there to support the above reasons?
- What are the facts?
- Are there specific organisations or documents you would like a review to refer?
- Do you have any suggestions for potential witnesses?

how future traffic will change as a result of an ageing population and any other demographic changes that could have an effect on modal shift

For a while the Council has emphasised the importance of development within sustainable locations as a way of reducing traffic. Has that policy been effective?

Additionally travel plans have been requested from some developments – have these been monitored to see if they have been effective? The issue of travel plans could be applied to the Borough Council itself if it has not already been done and that could show how this policy has been effective in a large organisation.

What would you like to see coming out of the review in terms of desired outcomes?

As a result of the review I would like to see a clear statement of how the Council views the report from Public Health England.

To analyse as far as possible figures for traffic and pollution and how they relate. To provide targets for future traffic levels and pollution levels.

Agree when this issue should be looked at again

Please consider:

- What would you wish to see happen as a result of any review?
- Why do you think the desired outcome is achievable?

Would you like to attend the Overview and Scrutiny Management Committee to make a short statement in support of your request?

Yes – if possible.

No

I am (Please tick appropriate box)

- A Member or Officer of Wokingham Borough Council
- A group with an interest in the Wokingham Borough Council area
- A local business situated in the Wokingham Borough Council area
- A resident of the Wokingham Borough Council area

Please return this form to:

Kevin Jacob
Democratic Services
Shute End
Wokingham RG40 1BN

Tel 0118 974 6058
Email democratic.services@wokingham.gov.uk



**WOKINGHAM
BOROUGH COUNCIL**

OVERVIEW AND SCRUTINY – WORK PROGRAMME SUGGESTION FORM

I would like to suggest a Scrutiny or Policy Review item for the Overview and Scrutiny Management Committee's next work programme.

Name: Kazek Lokuciewski	
Daytime Contact Number	Email Address
Evening Contact Number	
Address	

I would like to suggest that the following matter is reviewed:

Accuracy of Council minutes.

Reasons for suggestion:

Council minutes are not being kept verbatim as are the minutes from public consultations, though these are not required to be verbatim, but form an important part of the body of evidence the council uses to support its decisions. It does seem to be that the information that is removed is that which the council would likely rather as not on record, regardless of the points being raised being fair.

Please consider:

- Why should there be a review on this?
- *Any linkages with the Council's Vision, Priorities and Underpinning Principles* – you can find these at <http://www.wokingham.gov.uk/council/decisions/vision/>
- What benefits would there be to residents?

Are there any specific aspects of the issue you would like scrutiny to focus upon or supporting evidence?

I have several anecdotal examples and leads on a few others that could be examined. However I have two particularly good examples here.
<https://www.youtube.com/watch?v=mrZ5gg1SC7I> I complained at the time and Anne Hunter said that people are not allowed to make any form of statement. However, Rob did not answer essence the follow up question which was breach of council code of conduct. I was also later advised that whatever is said needs to be recorded and the essence of what is said must be kept. The council has an underpinning principle of transparency.

Please consider:

- What evidence is there to support the above reasons?
- What are the facts?
- Are there specific organisations or documents you would like a review to refer?
- Do you have any suggestions for potential witnesses?

What would you like to see coming out of the review in terms of desired outcomes?

The process of minuting, the full minutes should be made, those who then request elements should be removed should then keep that which is removed, justify it and put their names to it. This 'Removed' superfluous information should be made available also.

Please consider:

- What would you wish to see happen as a result of any review?
- Why do you think the desired outcome is achievable?

Would you like to attend the Overview and Scrutiny Management Committee to make a short statement in support of your request?

Yes No

I am (Please tick appropriate box)

- A Member or Officer of Wokingham Borough Council
- A group with an interest in the Wokingham Borough Council area
- A local business situated in the Wokingham Borough Council area
- A resident of the Wokingham Borough Council area

Please return this form to:

Kevin Jacob
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**WOKINGHAM
BOROUGH COUNCIL**

OVERVIEW AND SCRUTINY – WORK PROGRAMME SUGGESTION FORM

I would like to suggest a Scrutiny or Policy Review item for the Overview and Scrutiny Management Committee's next work programme.

Name: **Cllr Malcolm Richards**

I would like to suggest that the following matter is reviewed:

What reliable procedures exist to ensure that single persons (elderly, widowed, disabled), do not “fall through the net” if and when they become ill or require care or emergency services, whilst located at their (unsupervised) homes?

If they have a partner (wife or children, or local relatives or friends) they may be spotted as needing help, by virtue of being regularly seen, or by their strange behaviour being noticed. However, if they fall ill alone or cannot call for help, or do not even realise that they may need help (eg. because of an onset of dementia or by an accident) who is there to recognise their absence or to call for help. What options could we consider? Once they are “on the books” as needing help the social/care services would regularly check them, but initial needs could be missed until the problem has been noticed and recorded.

With the ongoing increase in divorce and family breakups – even in previously long lasting marriages - there could be many such persons in this “needy” singles category. I do not know how many single/elderly/disabled people there are in Wokingham Borough – that would be a useful set of figures for us to start with.

I think it could be useful to consider this as a subject for Scrutiny, in order to ensure that our Health and Wellbeing program recognises as many categories of need as possible.

Reasons for suggestion:

See associated comments above, related to my request.

Reasons include :-

Our conformance to the Health & Wellbeing program.

Pro-active recognition of possible issues, not just reactive.

Not responding quickly to a major health need category could have serious consequences, both for the person and for the local H&W authority.

Regular brief checks of vulnerable persons, on a routine “round robin” basis (whether by telephone call or visits or other methods, not just when they have actually become ill) can sometimes be cheaper than expensive treatment later.

Timescales & costs are, of course, significant to the chosen methods of checking and what is being checked. Potential Alzheimers candidates could be checked on a less urgent time frequency, whereas those who are not ill but subject to falling/accidents/burning or collapsing etc should be checked much more regularly. Discussion and ideas needed here to minimise costs and increase effectiveness.

Please consider:

- Why should there be a review on this?
- *Any linkages with the Council's Vision, Priorities and Underpinning Principles* – you can find these at <http://www.wokingham.gov.uk/council/decisions/vision/>
- What benefits would there be to residents?

Are there any specific aspects of the issue you would like scrutiny to focus upon or supporting evidence?

The increase in single persons, either by reason of divorce or separation, or a partners death or adult offspring living remote to the vulnerable person. Numbers and “profiles” are needed so that we can establish the potential scale of the matter.

Identifying various methods of maintaining simple but effective contact to ensure the protection of vulnerable persons.

Evidence would seem to be the increasing need for smaller homes and flats for single persons, or older couples downsizing (where one of the older couples could pass on in the medium term – awareness of their age and health would be useful on their occupation of the smaller dwelling).

The standard installation of low cost communication devices when building these smaller/older-person homes could assist the checking process in terms of practicality and cost. Knowledge of such devices and costs would be useful.

An example of such a simple device could be some type of multi-button or numbered keypad in their home, where for

Please consider:

- What evidence is there to support the above reasons?
- What are the facts?
- Are there specific organisations or documents you would like a review to refer?
- Do you have any suggestions for potential witnesses?

example the resident is asked to enter a fixed number or code each morning say between 0700 and 1500, to confirm their presence and fitness. Non-contact or entering a wrong code or doing it at night could indicate a problem. The receiving devices at the Council end could be the equivalent of an auto telephone switchboard with attached printer that outputs the caller's ID with name/address and entered code, plus the date and time of day of every receipt, onto a serial timed list that is then "eyeball scanned" by a care person. Absence of timely and accurate entry could indicate that the person has had an accident or is ill – whereas a regularly wrong code or wrong time could indicate the onset of dementia/Alzheimers. A brief phone call or visit could then be made to check for safety. Hopefully there should not be too many to check for each hour of the planned list. Logically, I imagine we could assume the majority of persons would make contact every day correctly, and not require further local checking, but the few that fail and need that extra check still need to be recognized and dealt with promptly.

We should identify which organizations/people are most likely to know the scale and numbers involved in this – and then obtain some guidance/info from them.

What would you like to see coming out of the review in terms of desired outcomes?

The scale of the problem, if it is a real problem.

What other authorities are doing about such monitoring of vulnerable persons.

Details of possible options (devices, costs, staffing, and implementation aspects) to achieve this improved level of checking of vulnerable persons.

Information on the number of potential candidates in the Borough for such a system, so that practicality and cost can be better identified.

Also, if possible, what would be the likely consequences of not doing such a Health and Wellbeing check – especially if the likelihood of such dementia/alzheimers need continues to increase.

Please consider:

- What would you wish to see happen as a result of any review?
- Why do you think the desired outcome is achievable?

Would you like to attend the Overview and Scrutiny Management Committee to make a short statement in support of your request?

I am already a member of the OSM committee.

Yes

No

I am (Please tick appropriate box)

A member or Officer of Wokingham Borough Council.

A group with an interest in the Wokingham Borough Council area

A local business situated in the Wokingham Borough Council area

A resident of the Wokingham Borough Council area

Please return this form to:

Kevin Jacob
Democratic Services
Shute End
Wokingham RG40 1BN

Tel 0118 974 6058
Email
democratic.services@wokingham.gov.uk



**WOKINGHAM
BOROUGH COUNCIL**

OVERVIEW AND SCRUTINY – WORK PROGRAMME SUGGESTION FORM

I would like to suggest a Scrutiny or Policy Review item for the Overview and Scrutiny Management Committee's next work programme.

Name Cllr Prue Bray on behalf of the Liberal Democrat Group	
Daytime Contact Number	Email Address
Evening Contact Number	
Address	

I would like to suggest that the following matter is reviewed:

The Liberal Democrat Group would like to suggest a review of the Town Centre Regeneration scheme.
This links directly to the Council's vision statement, priorities and underpinning principles.

Reasons for suggestion:

In light of the withdrawal of the Peach Place and Elms Field planning applications in December 2013 and the April 2014 withdrawal of Sainsbury's from the anchor store plans, a scrutiny review is both necessary and timely.

The Council press release 30th April 2014 states "Now that we are no longer pursuing the Sainsbury's option, we are able to move further and faster in the negotiations with these other retailers, as well as consider all aspects of the design of this part of the scheme." This consideration should be part of a scrutiny review.

The management of the project, its financial costs and the future implications of both these within the Town Centre Regeneration project coupled with the issues that have been encountered, mean that a Scrutiny Review of the project is necessary.

Please consider:

- Why should there be a review on this?
- *Any linkages with the Council's Vision, Priorities and Underpinning Principles* – you can find these at <http://www.wokingham.gov.uk/council/decision/vision/>
- What benefits would there be to residents?

Are there any specific aspects of the issue you would like scrutiny to focus upon or supporting evidence?

The financial cost of the project to the Borough's residents and how this has been managed.

How the scheme takes account of and can be justified in light of the public concern with building on green space on Elms field. This has been demonstrated in particular at the Extraordinary Council Meeting in December 2013 and via the Save Elms Field Campaign.

Please consider:

- What evidence is there to support the above reasons?
- What are the facts?
- Are there specific organisations or documents you would like a review to refer?
- Do you have any suggestions for potential witnesses?

What would you like to see coming out of the review in terms of desired outcomes?

A transparent and accountable process as the Council considers all aspects of the design of this part of the scheme.

A transparent and accountable risk analysis.

A full assessment and report of the financial costs to the Borough's residents.

Please consider:

- What would you wish to see happen as a result of any review?
- Why do you think the desired outcome is achievable?

Would you like to attend the Overview and Scrutiny Management Committee to make a short statement in support of your request?

Yes

No

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BOROUGH COUNCIL**

OVERVIEW AND SCRUTINY – WORK PROGRAMME SUGGESTION FORM

I would like to suggest a Scrutiny or Policy Review item for the Overview and Scrutiny Management Committee's next work programme.

Name Cllr Beth Rowland on behalf of the Liberal Democrat Group	
Daytime Contact Number	Email Address
Evening Contact Number	
Address – Contact via Helen Power, Political Assistant	

I would like to suggest that the following matter is reviewed:

The Liberal Democrat group would like to suggest an investigation into the future role and viability of Wokingham Borough Council as provider of Local Education Authority statutory requirements, in light of the academy programme.

Reasons for suggestion:

The very rapid development of the academy programme since the last election raises a number of questions about how viable the service provided by WBC can be in the future because of the impact of this on Local Authority funding for education. The role of the LEA is present in the Council's Vision statement – 'Continue to work with our partners to maintain our outstanding performance as one of the best local authorities in the country for educational attainment'.

Please consider:

- Why should there be a review on this?
- *Any linkages with the Council's Vision, Priorities and Underpinning Principles* – you can find these at <http://www.wokingham.gov.uk/council/decisions/vision/>
- What benefits would there be to residents?

Are there any specific aspects of the issue you would like scrutiny to focus upon or supporting evidence?

Establishing a strategy for supporting schools.
Establishing how this will be managed.

Please consider:

- What evidence is there to support the above reasons?
- What are the facts?
- Are there specific organisations or documents you would like a review to refer?
- Do you have any suggestions for potential witnesses?

What would you like to see coming out of the review in terms of desired outcomes?

A sustainable strategy for supporting schools and education provision generally.

Please consider:

- What would you wish to see happen as a result of any review?
- Why do you think the desired outcome is achievable?

Would you like to attend the Overview and Scrutiny Management Committee to make a short statement in support of your request?

Yes

No

I am (Please tick appropriate box)

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**WOKINGHAM
BOROUGH COUNCIL**

OVERVIEW AND SCRUTINY – WORK PROGRAMME SUGGESTION FORM

I would like to suggest a Scrutiny or Policy Review item for the Overview and Scrutiny Management Committee's next work programme.

Name Cllr Prue Bray on behalf of the Liberal Democrat Group	
Daytime Contact Number	Email Address
Evening Contact Number	
Address – Contact via Helen Power, Political Assistant	

I would like to suggest that the following matter is reviewed:

The Liberal Democrat Group would like to suggest a review of the Wokingham Town Car Parks strategy work and the Council's Car Parking strategy across the Borough.

Reasons for suggestion:

The current work on the Wokingham Town Car Parks strategy has been deferred in order that the strategy can be informed by the revised Town Centre planning application. However an up to date and accurate report of all the Town's car parking would better inform decisions about the Town Centre plans before they are made.

Review the progress of the Civilian Parking Enforcement group.

This links to the Vision statement – Deliver well designed development and strong communities through our collaborative efforts in planning and also the Vision Priority to tackle traffic congestion.

Please consider:

- Why should there be a review on this?
- Any linkages with the Council's Vision, Priorities and Underpinning Principles – you can find these at <http://www.wokingham.gov.uk/council/decisions/vision/>
- What benefits would there be to residents?

Are there any specific aspects of the issue you would like scrutiny to focus upon or supporting evidence?

The scope of the draft September 2013 report is too limited and does not include all Wokingham Town parking that is available but only the council owned car parks. The information within it is also inaccurate.

The guidelines and timescales that the Civilian Parking Enforcement group has been asked to work to.

Please consider:

- What evidence is there to support the above reasons?
- What are the facts?
- Are there specific organisations or documents you would like a review to refer?
- Do you have any suggestions for potential witnesses?

What would you like to see coming out of the review in terms of desired outcomes?

Ensure the Wokingham Town Car Parks strategy contains accurate, up to date information and thus informs any town centre planning applications. Ensure this work is inclusive, open and transparent.

That a review helps the effectiveness of the Civilian Parking Enforcement group.

Please consider:

- What would you wish to see happen as a result of any review?
- Why do you think the desired outcome is achievable?

Would you like to attend the Overview and Scrutiny Management Committee to make a short statement in support of your request?

Yes No

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BOROUGH COUNCIL**

OVERVIEW AND SCRUTINY – WORK PROGRAMME SUGGESTION FORM

I would like to suggest a Scrutiny or Policy Review item for the Overview and Scrutiny Management Committee's next work programme.

Name Cllr Lindsay Ferris on behalf of the Liberal Democrat Group	
Daytime Contact Number	Email Address
Evening Contact Number	
Address Contact – via Helen Power, Political Assistant	

I would like to suggest that the following matter is reviewed:

The Liberal Democrat Group would like to suggest a review of the impact of commuter parking on WBC residents across the Borough.

Reasons for suggestion:

Commuter parking in residential roads can be seen across the Borough and this has a negative impact on residents for example, in Winnersh, Twyford and Wokingham.

This links to the Vision priority to tackle congestion and improve journeys across the Borough. Commuter parking is also linked to economic growth and business and links to ensuring strong sustainable communities both of which form part of the Vision.

Tackling this issue and improving the situation would have a direct benefit to residents. Planned development in the Borough will increase the number of residents and will exacerbate this issue.

Please consider:

- Why should there be a review on this?
- *Any linkages with the Council's Vision, Priorities and Underpinning Principles* – you can find these at <http://www.wokingham.gov.uk/council/decisions/vision/>
- What benefits would there be to residents?

Are there any specific aspects of the issue you would like scrutiny to focus upon or supporting evidence?

Commuter parking has caused particular concerns with access to residential roads e.g. waste collection and emergency vehicles.

For example, in Cavendish Gardens, Winnersh a petition for double yellow lines. In Wessex Gardens, Twyford a petition in 2010 and further request in 2012. In Jan 2014 waste collection could not be made due to parking blocking the road.

(Please continue on a separate sheet if necessary)

Please consider:

- What evidence is there to support the above reasons?
- What are the facts?
- Are there specific organisations or documents you would like a review to refer?
- Do you have any suggestions for potential witnesses?

What would you like to see coming out of the review in terms of desired outcomes?

Consultation with residents in all areas surrounding railway stations in the Borough.

A report assessing exactly when and where commuter parking creates problems and establishing the full extent of the problem.

A cross party working group to be set up to look at and make recommendations on a Commuter Parking Policy.

Development of a fair, even handed and consistent policy that can be applied across the Borough.

Please consider:

- What would you wish to see happen as a result of any review?
- Why do you think the desired outcome is achievable?

Would you like to attend the Overview and Scrutiny Management Committee to make a short statement in support of your request?

Yes No

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**WOKINGHAM
BOROUGH COUNCIL**

OVERVIEW AND SCRUTINY – WORK PROGRAMME SUGGESTION FORM

I would like to suggest a Scrutiny or Policy Review item for the Overview and Scrutiny Management Committee's next work programme.

Name Cllr Dee Tomlin on behalf of the Liberal Democrat Group of Councillors	
Daytime Contact Number	Email Address
Evening Contact Number	
Address- Contact via Helen Power, Political Assistant	

I would like to suggest that the following matter is reviewed:

The Lib Dem group would like to suggest a review of all outside bodies with WBC member representatives on them, looking at appropriateness, usefulness, performance (of the outside body – as well as of Wokingham's involvement) and cost effectiveness.

Reasons for suggestion:

The Members Appointments to outside bodies report to council 20th March shows examples of possible failings. For example, Members not attending a sufficient number of meetings etc.

Scrutiny should establish whether these links with outside bodies are still appropriate and also consider if other bodies should be included and would benefit from links with WBC.

Cllr Ian Pittock's report shows an issue with the Mid & West Berkshire Local Access Forum and the council. And issues raised in his March 2013 report have still not been resolved.

This links to WBC's Vision underpinning principle – deliver quality in all that we do.

Please consider:

- Why should there be a review on this?
- *Any linkages with the Council's Vision, Priorities and Underpinning Principles* – you can find these at <http://www.wokingham.gov.uk/council/decision/s/vision/>
- What benefits would there be to residents?

Are there any specific aspects of the issue you would like scrutiny to focus upon or supporting evidence?

A scrutiny review of the Mid & West Berkshire Local Access Forum and whether it performs a useful and cost effective role or whether Wokingham's needs would be better met from a different arrangement.

Please consider:

- What evidence is there to support the above reasons?
- What are the facts?
- Are there specific organisations or documents you would like a review to refer?
- Do you have any suggestions for potential witnesses?

What would you like to see coming out of the review in terms of desired outcomes?

An improvement to ensure a mutually beneficial outcome from the Council's involvement in local outside bodies.

Clear, up to date process and guidance for Members nominated to outside bodies. Such as required minimum attendance at meetings, Up to date Terms of Reference for all outside bodies.

Please consider:

- What would you wish to see happen as a result of any review?
- Why do you think the desired outcome is achievable?

Would you like to attend the Overview and Scrutiny Management Committee to make a short statement in support of your request?

Yes

No

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**WOKINGHAM
BOROUGH COUNCIL**

OVERVIEW AND SCRUTINY – WORK PROGRAMME SUGGESTION FORM

I would like to suggest a Scrutiny or Policy Review item for the Overview and Scrutiny Management Committee's next work programme.

Name Teresa Bell	
Daytime Contact Number 0118 9746833	Email Address Teresa.bell@wokingham.gov.uk
Evening Contact Number	
Address	

I would like to suggest that the following matter is reviewed:

Integration with the NHS within the context of the Better Care Fund.

To understand the aims and desired outcomes of Wokingham's plans for the integration of health and social care.

To assure the Council that the plans are progressing in the best interests of residents and will deliver an improved experience of health and social care services in the Borough as well as better value for money.

Reasons for suggestion:

This is new work for the Council and is part of a major national imperative to provide an integrated approach to care for vulnerable people.

Please consider:

- Why should there be a review on this?
- Any linkages with the Council's Vision, Priorities and Underpinning Principles – you can find these at <http://www.wokingham.gov.uk/council/decisions/vision/>
- What benefits would there be to residents?

Are there any specific aspects of the issue you would like scrutiny to focus upon or supporting evidence?

The Better Care Fund plan, which was submitted to the LGA/NHS England on 4th April

Witnesses – H&WB Board representatives

Please consider:

- What evidence is there to support the above reasons?
- What are the facts?
- Are there specific organisations or documents you would like a review to refer?
- Do you have any suggestions for potential witnesses?

What would you like to see coming out of the review in terms of desired outcomes?

As outlined above

Please consider:

- What would you wish to see happen as a result of any review?
- Why do you think the desired outcome is achievable?

Would you like to attend the Overview and Scrutiny Management Committee to make a short statement in support of your request?

Yes

No

I am (Please tick appropriate box)

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A group with an interest in the Wokingham Borough Council area

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A resident of the Wokingham Borough Council area

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**WOKINGHAM
BOROUGH COUNCIL**

OVERVIEW AND SCRUTINY – WORK PROGRAMME SUGGESTION FORM

I would like to suggest a Scrutiny or Policy Review item for the Overview and Scrutiny Management Committee's next work programme.

Name: Graham Ebers , Director Finance and Resources, Wokingham Borough Council.	
Daytime Contact Number: 6557	Email Address graham.ebers@wokingham.gov.uk
Evening Contact Number	
Address:	

I would like to suggest that the following matter is reviewed:

How Wokingham Borough Council Learns as an Organisation

Reasons for suggestion:

The most effective organisations in the public or private sector are those that are able to learn and develop in a modern, effective learning environment.

There are considered to be big gaps in the Council's current approach to learning and what it could be. An effective learning environment would be beneficial across all Council services and how we undertake our business.

Effective learning would have a considerable positive effect on all Council priorities and principles and would also be aligned to the Council's values.

The benefit to residents would be better services to residents

Please consider:

- Why should there be a review on this?
- Any linkages with the Council's Vision, Priorities and Underpinning Principles – you can find these at <http://www.wokingham.gov.uk/council/decisions/vision/>
- What benefits would there be to residents?

that are joined up, more responsive and efficient. Focused on continued improvement by Learning in effective ways.

Are there any specific aspects of the issue you would like scrutiny to focus upon or supporting evidence?

Effective learning organisations; their practice, processes and behaviors

Facts – gaps between best practice and the current ways we learn (particularly when events do not go as intended)

Potential witnesses:

- Andy Couldrick – Chief Executive;
- Graham Ebers – Director Finance and Resources
- Practitioners and Leaders from effective learning organisations

(Please continue on a separate sheet if necessary)

Please consider:

- What evidence is there to support the above reasons?
- What are the facts?
- Are there specific organisations or documents you would like a review to refer?
- Do you have any suggestions for potential witnesses?

What would you like to see coming out of the review in terms of desired outcomes?

Developments in process, practice and behaviour in the way we learn, particularly where events do not go as intended

Changes in learning and learning intervention across the whole organisation.

Achievable because we have the collective ability to change our processes, practices and behaviours

We would demonstrate some of the following characteristics;

- New structures e.g. Informal Group Learning sets
- Established protocols for learning
- Suspension of judgement and genuine curiosity
- A safe environment where all can contribute openly
- No single prevailing voice and creating a collective understanding
- The ability to raise issue early (before they go 'wrong') in a way that solutions can be explored
- A broad perspective is explored and understood so that all impacts and consequences (including non-linear) are understood.

Please consider:

- What would you wish to see happen as a result of any review?
- Why do you think the desired outcome is achievable?

Would you like to attend the Overview and Scrutiny Management Committee to make a short statement in support of your request?

Yes

No

I am (Please tick appropriate box)

- A Member or Officer of Wokingham Borough Council
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**WOKINGHAM
BOROUGH COUNCIL**

OVERVIEW AND SCRUTINY – WORK PROGRAMME SUGGESTION FORM

I would like to suggest a Scrutiny or Policy Review item for the Overview and Scrutiny Management Committee's next work programme.

Name Simon Price	
Daytime Contact Number 01189 743775	Email Address simon.price@wokingham.gov.uk
Evening Contact Number	
Address	

I would like to suggest that the following matter is reviewed:

Decent Homes Delivery by Wokingham Borough Council, the council has given assurance it will meet the Decent Homes Standard by March 2015.

Reasons for suggestion:

To ensure the council is on target to meet the above target, and to flag up any risks in achieving decency.

Council housing in the borough contributes to the council principles in a number of areas, they include

- Providing affordable homes
- Looking after the vulnerable
- Improve health, wellbeing and quality of life
- Deliver quality in all that we do

We also deliver some of the priorities, they include

- Improve educational attainment and focus on every child achieving their potential

Please consider:

- Why should there be a review on this?
- *Any linkages with the Council's Vision, Priorities and Underpinning Principles* – you can find these at <http://www.wokingham.gov.uk/council/decision/s/vision/>
- What benefits would there be to residents?

- Invest in regenerating towns and villages, support social and economic prosperity, whilst encouraging business growth
- Ensure strong sustainable communities that are vibrant and supported by well-designed development
- Improve the customer experience when accessing council services

Are there any specific aspects of the issue you would like scrutiny to focus upon or supporting evidence?

Spend against the £5.2M grant from the Homes and Communities Agency.

Overall delivery programme

Recruitment of key staff

Tenant Views on the works being undertaken

Please consider:

- What evidence is there to support the above reasons?
- What are the facts?
- Are there specific organisations or documents you would like a review to refer?
- Do you have any suggestions for potential witnesses?

What would you like to see coming out of the review in terms of desired outcomes?

Assurance of delivery of decent homes to the councils housing stock.

Please consider:

- What would you wish to see happen as a result of any review?
- Why do you think the desired outcome is achievable?

Would you like to attend the Overview and Scrutiny Management Committee to make a short statement in support of your request?

Yes

I am (Please tick appropriate box)

- A Member or Officer of Wokingham Borough Council
- A group with an interest in the Wokingham Borough Council area
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**WOKINGHAM
BOROUGH COUNCIL**

OVERVIEW AND SCRUTINY – WORK PROGRAMME SUGGESTION FORM

I would like to suggest a Scrutiny or Policy Review item for the Overview and Scrutiny Management Committee's next work programme.

Name	
Brian Grady	
Daytime Contact Number 0118 9746247	Email Address brian.grady@wokingham.gov.uk
Evening Contact Number	
Address: Shute End	

I would like to suggest that the following matter is reviewed:

Implementation of the Care Act

This is an opportunity for Scrutiny to understand the requirements of the Act on behalf of the Council, the plans to ensure that Wokingham deliver on the requirements and desired outcomes of the Care Act 2014 and to assure that the plans are progressing in the best interests of residents and will deliver in a timely fashion

Reasons for suggestion:

The Care Act brings about a number of life changing reforms for Wokingham people. These include giving more people access to care and support services, putting carers on the same footing as the people they care for and a cap on care costs which means that once people spend over £72,000 on their care, they will be entitled to free support.

The Care Act brings together a host of previous legislation and will be the driver for one of our key Council principles

Look after the vulnerable

We will help our residents who are dependent on our support to

Please consider:

- Why should there be a review on this?
- Any linkages with the Council's Vision, Priorities and Underpinning Principles – you can find these at <http://www.wokingham.gov.uk/council/decisions/vision/>
- What benefits would there be to residents?

become self-sufficient and self-reliant. We will provide care to those residents who need our support.

Are there any specific aspects of the issue you would like scrutiny to focus upon or supporting evidence?

Our Market Position Statement and Local Account provide context in terms of market and performance information for social care in Wokingham

The Better Care Fund plan sets out how we intend to deliver some of our requirements under the Act including early intervention and prevention

Witnesses – H&WB Board representatives, service user forums, WBC and NHS staff

(

Please consider:

- What evidence is there to support the above reasons?
- What are the facts?
- Are there specific organisations or documents you would like a review to refer?
- Do you have any suggestions for potential witnesses?

What would you like to see coming out of the review in terms of desired outcomes?

A greater understanding of this important piece of legislation and assurance that plans will deliver for Wokingham residents including the most vulnerable

Please consider:

- What would you wish to see happen as a result of any review?
- Why do you think the desired outcome is achievable?

Would you like to attend the Overview and Scrutiny Management Committee to make a short statement in support of your request?

Yes

No

I am (Please tick appropriate box)

A Member or Officer of Wokingham Borough Council

A group with an interest in the Wokingham Borough Council area

A local business situated in the Wokingham Borough Council area

A resident of the Wokingham Borough Council area

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OVERVIEW AND SCRUTINY – WORK PROGRAMME SUGGESTION FORM

I would like to suggest a Scrutiny or Policy Review item for the Overview and Scrutiny Management Committee's next work programme.

Name <p>CLLR ANGUS ROSS</p>	
Daytime Contact Number <p>07944 877806</p>	Email Address <p>angus.ross@wokingham.gov.uk</p>
Evening Contact Number <p>— " —</p>	
Address <p>WBC</p>	

I would like to suggest that the following matter is reviewed:

THE AMENITY VEHICLE SERVICE TO TOWNS & PARISHES (MOST) IN THE BOROUGH.

(Please continue on a separate sheet if necessary)

Reasons for suggestion:

THIS SERVICE WAS STARTED BEFORE THE OPENING OF HOUSEHOLD WASTE CENTRES. (SMALLMEAD / LONGSHOT) AND IS NOW INCONSISTENTLY OPERATED BY T&P'S. O & S IN GOOD POSITION TO GATHER INFORMATION TO INFORM A REVIEW AND LOOK AT OPTIONS FOR THE FUTURE
(Please continue on a separate sheet if necessary)

Please consider:

- Why should there be a review on this?
Any linkages with the Council's Vision, Priorities and Underpinning Principles – you can find these at <http://www.wokingham.gov.uk/council/decisions/vision/>
- What benefits would there be to residents?

Are there any specific aspects of the issue you would like scrutiny to focus upon or supporting evidence?

NEED
BENEFIT
H&S
COST

Please consider:

- What evidence is there to support the above reasons?
- What are the facts?
- Are there specific organisations or documents you would like a review to refer?
- Do you have any suggestions for potential witnesses?

(Please continue on a separate sheet if necessary)

What would you like to see coming out of the review in terms of desired outcomes?

THE BASIS FOR A SERVICE
REVIEW BY WBC OFFICERS
& EXEC MEMBER - PROBABLY
AS OPTIONS AND VIEWS OVER
WHO PAYS.

Please consider:

- What would you wish to see happen as a result of any review?
- Why do you think the desired outcome is achievable?

(Please continue on a separate sheet if necessary)

Would you like to attend the Overview and Scrutiny Management Committee to make a short statement in support of your request?

Yes

No

I am (Please tick appropriate box)

A group with an interest in the Wokingham Borough Council area

A local business situated in the Wokingham Borough Council area

A resident of the Wokingham Borough Council area

Please return this form to:

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NONE!

Vision statement

Our Borough is recognised as a desirable place to live. We want to maintain this whilst improving quality of life in the Borough. We plan to:

- Facilitate the regeneration of our towns and increase the vibrancy of all our communities
- Create an environment that allows businesses to thrive and provides the conditions for economic growth, whilst maintaining the quality of our environment and taking advantage of our favourable location
- Continue to work with our partners to maintain our outstanding performance as one of the best local authorities in the country for educational attainment
- Deliver well designed development and strong communities through our collaborative efforts in planning
- Ensure financial viability despite annual funding cuts to deliver the most effective services in the most efficient way through transformation and a new approach to the commissioning of services
- Invest in prevention services that increase or maintain independence, ending the dependency culture and helping those who become dependent on our support to become self sufficient and self reliant

Priorities

Improve educational attainment and focus on every child achieving their potential

We will work with partners to achieve our aim to be one of the best local authorities in the country for educational attainment. We will achieve this by maintaining high performance overall, and by focusing on narrowing the gap in the achievement of children from particular groups by delivering targeted support and early intervention.

Invest in regenerating towns and villages, support social and economic prosperity, whilst encouraging business growth

We will work with residents, businesses and partners to develop and deliver an affordable program of regeneration in our towns and villages across the Borough, starting with Wokingham. We will assist our communities increase trade and provide amenities in the villages that people value. We will focus on supporting business growth.

Ensure strong sustainable communities that are vibrant and supported by well designed development

We will concentrate our efforts to plan and deliver services which will support appropriate design and development, creating thriving communities.

Tackle traffic congestion in specific areas of the Borough

We will explore different private and public transport options to reduce congestion and improve your journey across the Borough.

Improve the customer experience when accessing Council services

We will provide a responsive, flexible and consistent customer service to give you the confidence that your council tax is being spent wisely. We will continue to train and develop our staff and working practices to focus on the achievement of our priorities. We will build on the good practice of Wokingham Direct resolving your queries at first point of contact and providing you with modern channels to access our services.

Underpinning Principles

Offer excellent value for your Council Tax

We will continue to encourage our staff to ensure our services offer excellent value for money for your Council Tax.

Provide affordable homes

We will provide a complete range of affordable and flexible homes across the Borough through the provision of general needs housing, shared ownership and other tenures.

Look after the vulnerable

We will help our residents who are dependent on our support to become self sufficient and self reliant. We will provide care to those residents who need our support.

Improve health, wellbeing and quality of life

We will work with our partners to promote health, well being and quality of life. We will ensure our partnerships are focused on health and well being outcomes and will drive the delivery of public health through the councils new role. We will continue to ensure safe communities.

Maintain and improve the waste collection, recycling and fuel efficiency

We will maintain and improve the weekly waste collection and recycling service driven by the EU directives on landfill charges. We will implement changes to make our buildings more fuel efficient and improve their longer term sustainability.

Deliver quality in all that we do

We will publish customer service commitments and ensure quality of service. We will clarify and simplify monitoring arrangements to assure improvements.

Overview and Scrutiny Review Scoring Chart* - Appendix D

SUGGESTION:

Criteria i – The Performance of a Service (this includes external agencies. A high score indicates there are potential issues with the service)					
RATING	NOT APPLICABLE	EXCELLENT	GOOD	AVERAGE	WEAK
Range of Scores	0	1-4	5-8	9-12	13-16
Score					
Criteria ii – Can a review be linked to the Council’s Vision, Priorities and Underpinning Principles					
RATING	NOT APPLICABLE	LOOSELY	GOOD	STRONGLY	VERY STRONGLY
Range of Scores	0	1-4	5-8	9-12	13-16
Score					
Criteria iii – Issue is of wider public concern (either locally or nationally)					
RATING	NOT APPLICABLE	SLIGHT CONCERN	MEDIUM CONCERN	SIGNIFICANT CONCERN	WIDESPREAD CONCERN
Range of Scores	0	1-14	5-8	9-12	13-16
Score					
Criteria iv– Scrutiny can make a difference					
RATING	NOT APPLICABLE	SLIGHT DIFFERENCE	NOTICEABLE DIFFERENCE	SIGNIFICANT DIFFERENCE	WIDESPREAD DIFFERENCE
Range of Scores	0	1-3	4-6	7-9	10-12
Score					
Criteria v – This issue concerns a large proportion of the Councillors					
RATING	NOT APPLICABLE	SINGLE COUNCILLOR	FEW COUNCILLORS	MAJORITY OF COUNCILLORS	ALL COUNCILLORS
Range of Scores	0	1	2	3	4
Score					
Criteria vi: The issue has a wide impact.					
RATING	NO IMPACT	IMPACT ON SMALL NO OF INDIVIDUALS	IMPACT AT WARD LEVEL	IMPACT ON NUMEROUS WARDS	BOROUGH WIDE IMPACT
Range of Scores	0	1	2	3	4
Score					
Total Score					

Please note that there are further criteria categories that will be considered by the Overview and Scrutiny Management Committee when discussing the potential review.